



# OFFER REQUEST FORM

## 1. REQUESTER

(1) Company name:		
(2) Address:		
(3) Phone:	(4) Fax:	(5) VAT:
(6) Contact person:	(7) Phone:	(8) Fax:
	(9) E-mail:	

## 2. LICENSE HOLDER (to be filled in if different)

(1) Company name:		
(2) Address:		
(3) Phone:	(4) Fax:	(5) VAT:
(6) Contact person:	(7) Phone:	(8) Fax:
	(9) E-mail:	

## 3. PLACE OF MANUFACTURE (to be filled in if different)

(1) Company name:		
(2) Address:		
(3) Phone:	(4) Fax:	(5) VAT:
(6) Contact person:	(7) Phone:	(8) Fax:
	(9) E-mail:	
(10) CENELEC Factory inspection already carried out by:		

use additional sheet if necessary: \_\_\_\_ pages

## 4. PRODUCT

(1) Product:
(2) Model/type ref:
(3) Trade mark (if any):
(4) Ratings and principal characteristics:

If a range of models is to be covered, use additional sheet with description of range and, if possible, give key codes: \_\_\_\_ pages

## 5. SIGNATURE OF THE REQUESTER

Place and date:	Stamp of the Requester:
Requester's signature:	
Name (in print):	

**6. SERVICES REQUESTED** (mark with X)

<b>(1) Safety Certification (Low Voltage Directive):</b> <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 40%;"> <input type="checkbox"/> CEBEC   <input type="checkbox"/> ENEC   <input type="checkbox"/> KEYMARK  <input type="checkbox"/> HAR   <input type="checkbox"/> LOVAG </div> <div style="width: 55%;"> based on: <input type="checkbox"/> Type testing   <input type="checkbox"/> CCA or CB certificate No.:  based on: <input type="checkbox"/> Type testing </div> </div> <div style="margin-top: 5px;"> We also request a  <input type="checkbox"/> CENELEC Notification of Test Results   <input type="checkbox"/> CB Test Certificate (IECEE/CB Scheme)  <input type="checkbox"/> Statement of Test Results </div> <div style="margin-top: 5px; text-align: center;"> including testing for the national deviations as appropriate for:  (Circle the relevant countries) </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> AT BE CH DE DK ES FI FR GB GR HU IE  IT LU NL NO PT SE SLO </div> <div style="width: 45%;"> AT AUST BE CAN CH DE DK ES FI FR GB GR HU IE  ISR IT JP KO LU NL NO NZ PO PT SE SLO USA </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;">Other: _____</div> <div style="width: 45%;">Other: _____</div> </div>	
<b>(2) EMC Certification</b> <input type="checkbox"/> CEBEC-EMC Mark <input type="checkbox"/> Certificate of Conformity	
<b>(3) <input type="checkbox"/> CENELEC Pre-Licence Factory Inspection</b> of the factory given in section 3 (if required and not yet performed)	
<b>(4) Certification update/extension:</b> Please give Certificate ref.: _____ <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> <input type="checkbox"/> Alternate/amended design  <input type="checkbox"/> Addition/modification of types designations </div> <div style="width: 45%;"> <input type="checkbox"/> Additional or new factory location  <input type="checkbox"/> Adoption of other/alternate critical component(s) </div> </div>	
<b>(5) <input type="checkbox"/> INCERT new   <input type="checkbox"/> INCERT renewal   <input type="checkbox"/> INCERT derived model or change</b> <input type="checkbox"/> Other: _____	

**7. DIFFERENCES FROM PREVIOUSLY TESTED/CERTIFIED PRODUCT**

Specify the differences (please use separate sheet if necessary: _____ pages)

**8. INFO TYPICALLY REQUIRED FOR QUOTATIONS**

	Info available Yes/No	Availability date
(1) Sample (one or more specimens or length of cable)		
(2) Connection diagram		
(3) Component list (ref : OD 8-1 component list)		
(4) Drawing showing the location of the component		
(5) Extra components (according to separate list)		
(6) Instruction for mounting, installation, use and service		
(7) Names and addresses of authorized representatives when relevant (applicant outside the European Union)		
(8) Certificate of flammability class of printed boards when relevant		
(9) Copy of the Factory Inspections reports MC-6 & MC-7/or CIG-022-B & CIG-023		
(10) Duly signed contracts for the use of the CEBEC certification mark		
(11) Duly completed Identity Declaration (I.D.) or Statement for Identification (S.I.)		
(12) Other :		